



BRIDGETOWN REGIONAL MINOR HOCKEY **POLICY & PROCEDURES**

PURPOSE

1. The purpose of this document is to provide assistance and direction to the Executive, Coaches, On-Ice Officials, Players and Parents of the Bridgetown Regional Minor Hockey program.

STRUCTURE

2. Bridgetown Regional Minor Hockey (BRMH) is a non-profit sport organization. BRMH is responsible for the administering of Minor Hockey programs within the geographic boundaries established by Hockey Nova Scotia (HNS) and or the Western Valley Minor Hockey Association (WVMHA). Currently, Bridgetown is a member of WVMHA and such we abide by their policies and directives in most areas of operation. The other members of the WVMHA are Berwick, Greenwood, Middleton and Digby. None of these five Geo divisions are recognized by HNS as an independent body. Essentially we have no voice or representation to HNS, except through WVMHA.

3. All players will be placed on teams at playing levels commensurate with each player's age, skill level and experience. Age divisions within Minor Hockey are as follows:

- a. IP 5 and 6 years of age
- b. Novice 7 and 8 years of age
- c. Atom: 9 and 10 years of age
- d. Pee Wee: 11 and 12 years of age
- e. Bantam: 13 and 14 years of age
- f. Midget: 15, 16 and 17 years of age

Note: Age is determined by the players' age as of December 31st, or as determined by HNS.

4. When numbers only permit the formation of one team at any given age level, it will be the intent of BRMH to field a competitive team at the A or B level at that age group. Any decision to field a House Level, recreational team will be the sole decision of the Executive, with input from the coaches.

5. Every player who registers with BRMH will be given an opportunity to play but numbers may dictate the initiation of the following measure:

BRMH reserves the right to cooperate with other Associations to field an amalgamated team or teams to ensure that all players get to participate at the skill and competitive level that suits them best, as decided by the coaches involved.

DUTIES AND RESPONSIBILITIES OF THE COACHING STAFF

6. BRMH requires a high standard of conduct from its coaching staff in dealing with players, referees, other coaches, officials and parents. Coaches are expected to support the decisions of the Executive and abide with, at all times, BRMH policies. The following is a list of expectations this programme has for its coaches:

- a. Full participation in, and promotion of the, BRMH Fair Play program;
- b. The principles of Team Work and Sportsmanship are to be emphasized throughout the season;
- c. The coach will ensure that all players are properly protected and that team parents are advised of the necessity for players to wear properly fitting and approved equipment;
- d. All teams will shake hands with their opponents at the END of each game;
- e. Coaches will have a controlled attitude towards referees and linesman; lack of self-control will not be accepted by the BRMH Executive and will bring review and possible dismissal;
- f. The coach will select their assistant coach but the Executive must approve the person selected;
- g. The coach will select a team Rep, also to be approved by the Executive;
- h. Provided and paid for by BRMH must be used for minor hockey prep work – any exception to this must have the prior approval of the Executive;
- i. Coaches are responsible for checking game sheets for player suspensions. Suspensions are automatic and are to be advised by the coach to his/her player. Failure to check could mean forfeiture of future games and further grievance action; and
- j. A coach can impose a maximum of one game suspension on a player for grievance reasons. The President is to be notified in writing of any such action – the coach may apply to the President for a longer suspension.

PLAYING TIME POLICY

7. At the IP, Novice and Atom levels, it is the policy of BRMH that all players receive fair and equal ice time in practices and games throughout the season. However, it is to be recognized by players and parents that on an individual basis, circumstances may not permit this, but it is expected that during the course of the season, opportunities will exist to ensure that this objective can be met. These are the primary development years for skill development and emphasis should be placed on developing each individual player to his/her full potential.

PLAYING TIME POLICY

8. At the Pee Wee, Bantam and Midget levels, it is the policy of BRMH that all players receive fair ice time. As a baseline, this means that every player will receive ice time in every period of play and that coaches will utilize and develop players according to their individual skill levels. Players on all teams will receive equal direction and ice time at all practices. For all players, at all age levels, failure to attend practices and games is detrimental to the player and the team. Coaches are justified in allocating ice time accordingly.

9. During play downs, playoffs and tournaments, coaches may if required within the last 5 minutes of each period, decide what is best for the entire team concerning allocation of ice time. However, prior to the start of each game, it will be the responsibility of the Head Coach to convey this to his/her team.

DUTIES AND RESPONSIBILITIES OF TEAM REPS

10. The team Rep is nominated by the coach and approved by the Executive. The Rep is to be the FIRST line of communication between parents and the coach for all concerns. The Rep is responsible for calling team meetings and will always try to ensure that a member of the Executive is present. The Rep's duties also include:

- a. Organization of parents for other team activities and responsibilities;
- b. Organization of game minor officials such as the timekeepers and scorekeepers;
- c. To see that care is taken of uniforms and any BRMH equipment;
- d. Assist the coach with arranging Exhibition games and entering Tournaments;
- e. Ensuring travel permits are completed as necessary;
- f. To ensure the safe keeping of all the team copy game sheets;
- g. Forwarding all pertinent records and documentation to the BRMH Executive and or WVMHA;
- h. Ensure that the properly completed game sheet has been completed by both teams and has been delivered to the referee at least five minutes to the start of each home game;
- i. Ensure a first aid kit is with the team at team activities. Be aware of emergency services and procedures at home rink; and
- j. Ensure that each player and parent receives a game and practice schedule.
- k. Manager/Rep must complete all forms and attend speak out course, etc.

BRMH CODE OF DISCIPLINE

11. The President of the BRMH and any 2 members of the Executive will serve as a Disciplinary Committee of BRMH. The following procedures are in effect:

- a. Suspensions: A coach may suspend, for discipline, any player up to one game beyond the time of the incident which precipitates the suspension. The President MUST be advised, in writing, of all such suspensions, immediately.
- b. A coach may apply, in writing, to the Disciplinary Committee, for a longer suspension; but may not enforce a longer suspension without the permission of the Disciplinary Committee;

COMPLAINTS

12. All complaints must be in the form of a written and signed document. Any complaints not prepared in this fashion will not be entertained or investigated, by the executive.

13. Complaints Re: Coaches and Team Officials: It is expected that parents will use common sense when addressing a concern about a coach, assistant coach, manager or other official. The following procedures are in place and are to be adhered to at all times:

- a. At no time is a parent to address such a concern to the individual involved in a public place;

- b. If the concern is of a minor nature, and to the parents consideration, then he/she should approach the individual privately to arrange a mutually agreeable time and place to discuss the concern – at all times, at least one member of the Executive is to be present if such a meeting occurs;
- c. If the coach or official is not comfortable with the approach or the concern, they should inform the parents of this and request that they submit their concern in writing to the President of BRMH;
- d. BRMH retains the right to discipline players, coaches, parents or officials, and to sanction them for behaviour that is inappropriate or detrimental to BRMH or any of its members;
- e. When a written complaint is received, the person named in the complaint will always be given the opportunity to be heard by the Disciplinary Committee before any disciplinary action is taken. In all cases, discipline actions taken by the committee will be handed down in a written format to the person being sanctioned and a written notice will be sent to the person who filed the complaint, indicating what, if any action was taken.

PLAYER REGISTRATION

14. No player may participate in BRMH activities unless he/she is properly registered. A player is properly registered when:

- a. a completed registration has been filed with BRMH and the registration fees have been paid;
- b. Registration is automatically and without exception, revoked if full payment is not made by November 30th the current year season.
- c. Payments may be broken into payments
 - one half is paid at time of the first scheduled registration date;
 - Remaining half is to be paid on or before November 30th.

Note: At no time will any player be permitted to participate in BRMH activities on any team either during practice or game unless one half of the registration fee is paid and is recorded with the BRMH Registrar. There will be NO exceptions to this rule – any deviation will result in insurance becoming void and possible detrimental action being levied against BRMH. Any individual, coach, assistant coach, manager, Executive member who ignores this rule will be suspended immediately and removed from BRMH.

TRYOUTS

15. In larger population centres the concepts of (A) players playing at their skills level and (B) equal ice time, are fairly easily managed because numbers allow for the formation of more than one team at each level and tryouts permit the formation of teams that have players competing at roughly the same skill level. This makes the concept of equal ice time easy to incorporate.

16. BRMH rarely has the luxury and with declining school enrolments it is probable that we will continue to see numbers that permit the formation of only one team at most age levels. This usually means that any given team will have players at widely variant skill levels. Because it is the policy of BRMH to provide an opportunity for all players to participate to the potential of all their skill levels, we have instituted equal time at the IP, Novice and Atom levels and fair ice time at the higher levels.

17. As well BRMH may, prior to any season, cooperate with any other Minor Hockey Programme to amalgamate an age group or groups to provide a fairer opportunity for players to play at the skill level they should be competing at. Any amalgamation of players will take place in the form of a tryout under the following conditions:

- a. tryouts will be split evenly between the rinks involved;**
- b. coaches from both programmes will make the final decision re: placement of all players;**
- c. all registered players will be placed, and afforded the opportunity to play;**
- d. the Executives will decide which rink the relevant teams will use as a home arena;**
- e. registration monies will always go to the rink at which the player registered;**
- f. ice time for tryouts will be shared by the Minor Hockey programmes and will not be passed on to the parents as an added expense;**
- g. player assignments will be told to each player at the end of the final tryout, (in private);**
- h. sensitivity, respect and consideration to the self-image of the player, is to be highly considered and ensured; and**
- i. no player is guaranteed a position on a specific team simply because they played on that team the year prior.**

PLAYER MOVEMENTS

18. All player movement during the season must be in accordance with HNS and WVMHA guidelines. All player movement for practices or games, from any team, must follow these procedures.

19. First communication must be between the coaches of the affected teams. Both coaches must agree to the movement. If no agreement can be reached, the Executive will arbitrate the situation. The coach losing the player must then contact and communicate the possible move to the parents.

20. NO coach shall contact either directly, or indirectly, any parent or player involved in a possible move prior to a resolution. If the coaches and parents agree with the player movement, the player can then be contacted by his/her coach, the said player must then also be in agreement with the move.

TEAM FINANCING

21. It is the policy of BRMH that ice rentals for practices, home games, as well as fees for officials, will be paid for by Bridgetown Regional Minor Hockey.

22. Each team is free to organize, run and utilize profits of a 50/50 draw for each home game.

23. No team may engage in any other form of public fundraising unless expressly approved by the Executive. It is imperative that all team decisions to raise funds must receive prior approval of the Executive, this is not to discourage the fundraising however is required as a matter of protocol. One must remember that the Executive is responsible for the operation of all BRMH activities.

24. All tournament fees are to be generated by the team and are not the responsibility of BRMH.

CANTEEN PROCEDURES

25. The canteen at the Bridgetown Memorial Arena is rented by the BRMH from the Bridgetown Community Recreation Association. The Executive will appoint a Chairperson who will be responsible for supplies, revenue, staffing schedule and cleanliness. The contract signed by BRMH and the BCRA must be signed by the President of BRMH.

26. The canteen is to be manned by parents and each team rep or the team manager is to ensure that the canteen is staffed at all home games and at all other times specified in the scheduled. The following must be adhered to:

- a. there are to be no other persons in the canteen other than the selected parent schedule to work;
- b. a parent may not hand over their responsibility to their child;
- c. the canteen is a significant revenue resource for the BRMH. "Giving away" products is expressly forbidden;
- d. parents not able to complete their scheduled canteen duty are responsible for finding their own replacements.

SPONSOR POLICY

27. Effective 2007-2008 the BRMH began a series of uniform purchase that will result in all teams wearing the official colours and crest of the Bridgetown Hawks. Once each team is outfitted, BRMH will not permit the use of corporate logos or colours to be represented as a team uniform.

28. Any individual or company wishing to sponsor (purchase sweaters), must first receive the approval of the Executive in advance. The official colours for BRMH is Maroon and White (Away) and White and Maroon (Home). Any sponsored jerseys become the property of BRMH.

TOURNAMENTS

29. Minor Hockey tournaments offer an enjoyable opportunity for players at all levels. BRMH encourages all teams to participate in and support tournaments at home and away. The following guidelines should be strictly adhered to:

- a. all tournament arrangements must be in accordance with Hockey Canada and Hockey Nova Scotia rules and regulations;
- b. tournament fees are paid through team financing and will not be paid by BRMH;
- c. at all times, without exception or excuse, good manners and sportsmanship are to be displayed by players, working staff and parents, on the ice, in the rink and elsewhere;
- d. tournaments must be officially sanctioned; and
- e. Well in advance of departure, the following should be done:
 - (1) reschedule any games that were to be played during the time away;
 - (2) a travel permit is obtained; and
 - (3) If necessary, travel insurance and medical coverage should be arranged.

TRAVEL PERMITS

30. It is the responsibility of the team to ensure they request a travel permit well in advance of a scheduled game that is outside the local area. The WVMHA website has the procedure for Travel Permits. Permits are not required for games within the Western Valley Minor Hockey Association which is essentially from Windsor to Digby. Failure to have a travel permit could put your team and players in a detrimental position. Teams found to have travelled without such Travel Permits, will be suspended.

DIRECTORS (EXECUTIVE COMMITTEE)

31. The Directors of BRMH shall constitute the Executive Committee of BRMH and shall consist of and the minimum period of time position is to be held without the requirement for election:

| | |
|-------------------------|-------------|
| Past President | (24 months) |
| President | (24 months) |
| Vice President | (24 months) |
| Secretary | (24 months) |
| Treasurer | (24 months) |
| Referee-In-Chief | (24 months) |
| Registrar | (24 months) |
| Fundraising Coordinator | (24 months) |
| Ice Coordinator | (24 months) |

32. The Past President shall offer support and advice to the Executive and will assist with the overall running of BRMH as directed by the President or Executive.

33. The President of BRMH shall have general supervision of the activities of the Minor Hockey Program and shall be an ex-officio member of all committees. The President will act as Chair for the Discipline Committee and Co-Chair the Coaches Selection Committee. In addition he shall perform such duties as may be assigned to him by these by-laws or the Executive or any rules or regulations made pursuant to these by-laws. The term in office should be a minimum of 24 months for continuity. The President position will be available for election if resignation or if misconduct occurs prior to the term of office being completed.

34. The Vice President shall perform the duties of the President during his absence, illness or incapacity. The Vice President acts as Chair of the Coaches Selection Committee and Co-Chairs the Discipline Committee. The Vice President performs duties as may be assigned to him by these by-laws, or the Executive or any rules or regulations made pursuant to these by-laws. The term in office should be a minimum of 24 months for continuity. The Vice President position will be available for election if resignation or if misconduct occurs prior to the term of office being completed.

35. The Secretary of BRMH shall conduct the correspondence of BRMH, keep the membership roll of the Association, keep minutes of all meetings of the Association, and keep minutes of all Executive meetings of the BRMH together with such additional duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws. The Secretary position will be available for election if resignation or if misconduct occurs prior to the term of office being completed.

36. The Treasurer of BRMH shall receive and account for all monies paid into the Association and all monies expended by the BRMH and shall be responsible for keeping a record of the finances of the BRMH. In addition he shall perform duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws. The Treasurer position will be available for election if resignation or if misconduct occurs prior to the term of office being completed.

37. Referee-In-Chief shall coordinate and manage usage of referees for teams registered with BRMH and shall be responsible for keeping records of such activities for BRMH. In addition he shall perform duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws. The Referee-In-Chief position will be available for election if resignation or if misconduct occurs prior to the term of office being completed.

38. The Ice of BRMH shall coordinate and manage all rentals of ice for teams registered with BRMH and shall be responsible for keeping records of such activities for BRMH. In addition he shall perform duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws. The Ice Coordinator position will be available for election if resignation or if misconduct occurs prior to the term of office being completed

39. The Registrar of BRMH shall coordinate and process all registrations of members, players and coaches under the Association. In addition he shall perform duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws. The Registrar position will be available for election if resignation or if misconduct occurs prior to the term of office being completed.

40. The Fundraising Coordinator will Chair of the Fundraising Committee and act as coordinator to manage and report on all fundraising activities of BRMH. In addition, he shall perform duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws. The Fundraising Coordinator position will be available if resignation or if misconduct occurs prior to the term of office being completed.

41. The Publicity Coordinator oversees all public relation and media campaigns of BRMH. In addition he shall perform duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws. The Publicity Coordinator position will be available for election if resignation or if misconduct occurs prior to the term of office being completed.

42. The Executive has two standing Committees, a Discipline Committee and a Coaches Selection Committee. The Executive adheres to the Rules, Regulations and Policies outlined in the BRMH Rules and Policies document.

43. The Executive has the discretion and authority to strike sub-committees to complete the work of the BRMH. Persons appointed to these committees who are not executive members shall be considered Member at large. These Members at large shall perform such duties as assigned to them by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws.

Note: Any Committee or meeting scheduled must ensure the President is made aware of time and location. The President will sit on all Committee's and in his/her absence the Vice President will assume this position.

- 44. All members of the Executive adhere to the BRMH volunteer screening process outlined in the BRMH Rules and Policies document.**
- 45. Married partners, common-law spouses or members of the same family are not permitted to both hold a position of signing authority on the Executive.**
- 46. All members of the Executive of the Association shall perform their respective duties without remuneration or conflict of interest as outlined in the BRMH Rules and Policies document.**
- 47. All members of the Executive and Members at large shall adhere to the rules and regulations, policies and procedures described in the BRMH Rules and Policies document and those outlined through Hockey Nova Scotia.**
- 48. Members present at the annual general meeting of the BRMH shall elect the Executive, except for the Past President.**
- 49. The Executive shall meet monthly at a date, time and place to be determined by the Executive at its first meeting following the annual general meeting at which its members were elected.**
- 50. Any member of BRMH may attend any meeting of the Executive. The member must gain prior approval from the Chairperson and state in advance the reason for attending the meeting. The member will be placed on the agenda and discuss the item, he shall not partake in the remainder of the meeting and shall not be allowed to vote on any matter before the Executive. 50. The President may call a special Executive meeting and he shall call such a meeting when requested to do so by any three (3) members of the Executive.**
- 51. The President, or at the President's request, the Secretary, shall provide all members of the Executive with at least three days notice by telephone of the first or any special meeting of the Executive and, with respect to any special meeting of the Executive, must also, at the time of giving the notice, advise the members thereof of the reason or reasons for the calling of the same. Non-receipt of such notice by any member of the Executive shall not invalidate the proceedings at any meeting of the Executive.**
- Note: Any member of the Executive who misses more than 3 meetings without providing a legitimate reason or fails to provide a reason for not attending will be removed from the Executive.**
- 52. No business shall be transacted at any meeting of the Executive unless a quorum is present at the commencement of such meeting and such quorum shall consist of five (5) members of the Executive.**
- 53. The President or in his absence the Vice President shall preside as Chairperson at meetings of the Executive. In the event no Chairperson is present, as stipulated herein, those members of the Executive present at the meeting shall choose someone of their number to be Chairperson of that meeting.**
- 54. The Chairperson of a meeting of the Executive shall have no vote except in the case of a tie. In the case of a tie, the Chairperson of the meeting shall have the deciding vote.**

55. Unless otherwise determined by a majority of those members present at any Annual General Meeting, only members of BRMH who reside within the boundaries of the Association and who are over nineteen years of age are eligible to be elected to the Executive of the Association.

56. The President shall appoint, at least two (2) months before the annual general meeting of BRMH, a minimum of three (3) members of BRMH to constitute a nominating committee and that committee shall present a slate of candidates for the Executive of BRMH at the annual general meeting. Nomination for the Executive may be submitted by any member of the BRMH from the floor of the meeting, providing the person so nominated is present and accepts such nomination or so long as the person who moves such nomination assures the meeting that the nominee will accept the position he is nominated for if elected.

57. In the event, during the election process at any annual general meeting, there is a contest between two (2) or more people for any executive position than such election shall be conducted by secret ballot in the manner prescribed by the Chairperson of the meeting, with the exception that in all cases, all ballots and the tallies of the same shall be destroyed unless a motion to the contrary is carried by the meeting.

58. Each member of the Executive shall hold office until the dissolution of the meeting at which his successor is elected and Directors shall be eligible for re-election for so often as they are nominated.

59. In the event a member of the Executive resigns his office, or ceases to be a member of BRMH, whereupon his office as an Executive member shall be vacated, or where an Executive member's position was not filled at the annual general meeting, the position so vacated or not filled may be filled until the next annual general meeting, from members of BRMH, by the Executive.

60. The Past President of BRMH will normally be the last President who served prior to the election of the current President, providing that person is willing to serve as Past President. In the event that person is unable or unwilling to serve as Past President, the Executive committee may appoint a member of BRMH to serve in this position until the next Annual General Meeting.

61. A vote of the Executive will determine who on the Executive will carry out the duties of the Vice President during his absence, illness, or incapacity, and the duties of both the Vice President and the President during the absence, illness or incapacity of both the President and the Vice President, together with such additional duties as may be assigned to him by these by-laws, or the Executive, or by any rules or regulations made pursuant to these by-laws.

POWERS OF DIRECTORS (Executive Committee)

62. The management of the activities of BRMH shall be vested in the Executive who, in addition to the powers and authorities by these by-laws or otherwise expressly conferred upon them, may exercise all such powers and do all such acts and things as may be exercised or done by BRMH and are not by these by-laws or statutes expressly directed or required to be exercised or done by the BRMH in general meeting. In particular, the Executive shall have power and authority, so long as it is not contrary to the objects or the by-laws of BRMH, to:

- (a) Engage employees or volunteers and determine their duties, responsibilities and remuneration as deemed necessary from time to time;
- (b) Appoint, establish or set up such committees as are deemed expedient for the proper operation and performance of the duties and objects of BRMH;
- (c) Establish rules and regulations, consistent with the objects of BRMH, for the operation of the minor hockey programs conducted by BRMH;
- (d) Establish rules and regulations governing the conduct of members of BRMH, and especially the active participants therein (players, coaches, managers, trainers, etc.);
- (e) Establish rules and regulations in keeping with the CAHA, NSHA and NSMHC;
- (f) Establish rules and regulations regarding the day-to-day operation and procedures applicable to the conduct of the business of BRMH by the Executive and in particularly to more specifically or more fully describe the duties of the various members of the Executive;
- (g) Generally, establish whatever rules and regulations are necessary to ensure the proper conduct of and day to day functioning of BRMH in a manner consistent with the objects and purposes of BRMH.

AUDIT OF ACCOUNTS

63. The Auditor of BRMH shall be appointed annually by the members of BRMH at the annual general meeting and, on failure of the members to appoint an Auditor at such annual general meeting, the Executive may do so.

64. BRMH shall make a written report to the members as to the financial position of the BRMH and the report shall contain a balance sheet and operating account. The Auditor shall make a written report to the members. He shall state whether, in his opinion, the balance sheet is a full and fair balance sheet containing the particulars required by BRMH and properly drawn up so as to exhibit a true and correct view of BRMH affairs, and such report shall be read at the annual meeting.

REPEAL AND AMENDMENT OF BI-LAWS

65. The BHRM has power to repeal or amend any of these by-laws by a special resolution.

MISCELLANEOUS

66. Preparation of minutes, custody of books and records, and custody of the minutes of all of the meetings of BRMH and of the Executive shall be the responsibility of the Secretary.

67. Any member may inspect the books and records of BRMH, at any reasonable time within two days before the annual general meeting at the registered office of the Association.

68. Contracts, deeds, bills of exchange and other instruments and documents may be executed on behalf of BRMH by one of the President or the Vice President together with the Treasurer.

69. The borrowing powers of BRMH may be exercised by special resolution of the members.

70. Expenditures or transfers from any General Reserve Account shall only take place at a special general meeting or as special business at any annual general meeting of Bridgetown Regional Minor Hockey programme. Interest earned in this account may be transferred at any time at the discretion of the Treasurer.

71. The Executive and its Members at Large will review and prepare in writing any proposed changes, amendments or additions to the BRMH Rules and Policies document. This report will be presented to the membership for voting at the AGM.

72. All volunteers involved within Bridgetown Regional Minor Hockey program will complete a volunteer registration form and adhere to the rules, regulations, policies and procedures of BRMH. Certain volunteer positions, as described in the Operating Manual will also adhere to an Oath of Confidentiality and submit to a Criminal and Child Abuse Check. The Criminal and Child Abuse Checks for Coaches, Managers and Trainers will be approved by Hockey Nova Scotia within 30 days commencement of the Minor Hockey Season. Failure to meet the requirements as prescribed under the BRMH Rules and Policies document may result in a release from volunteering with BRMH.

73. Whenever the language in these by-laws or the rules and regulations made pursuant to these by-laws is gender specific, it may be considered to be neutral, inclusive of both masculine and feminine genders, or, if appropriate, to refer to a specific person by his or her correct gender designation.

RULES & REGULATIONS

74. Day-to-Day operations of Bridgetown Regional Minor Hockey will be conducted in accordance with the Rules, Regulations, Policies and Procedures established in the BRMH Rules and Policy Document. The Executive on an Annual Basis will review the Manual. The Executive will bring any changes to the Rules, Regulations, Policies and Procedures to the AGM for recommendation and vote. The BRMH Rules and Policy document includes descriptions, rules, regulations, policy and procedures pertaining to the management of BRMH.

PARENTS – OBLIGATIONS AND RESPONSIBILITIES

75. Parents play a pivotal role in all Minor Hockey programs. Bridgetown Minor Hockey requires that parents take an active role by being positive role models to their children. It goes without saying that any Minor Hockey program must have the cooperation and understanding of all parents and that every parent who has a son or daughter involved, have obligations and responsibilities. To be fair, we cannot expect that only a few parents get involved, but like the sport itself it takes the commitment of a team players, which includes the Mom's and Dad's.